

Regular Board Meeting

SCHOOL BOARD MEETING

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117

(317-936-5444)

Monday, July 13, 2020

7:00pm - 8:00pm

1 Public Notice

This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

2 Call To Order

Minutes:

Mr. James R. Jackson, Jr., President, called the meeting to order at 7:00pm.

Present: James R. Jackson, Jr., Scott Petry, Tammy Stunda, Scott Johnson

Absent: Tammy Settergren

3 Pledge of Allegiance

4 Public Comment

Minutes:

None

5 Consent Agenda

5.1 Minutes of June 8, 2020

5.2 Executive Memorandum of June 24, 2020

5.3 Donations

Minutes:

-\$250 for prom

5.4 Transfer Students

Minutes:

-9 for July

5.5 Substitutes

Minutes:

-Transportation: Ron Allen, Samantha Murray, Giuseppe Cavaletto, Miki Burris, Cindy Long, Dan Engleking, Jack Daniel, Colleen Myers, JoAnn Turner (aide), Carol Veerkamp (aide)
-Cafe: Deanna Barker, Jean Coleman, Shaina Livingstone
-Teacher: Emma Barkwill, Andrew Byer, Olivia Campbell, Lindsey Carter, Christina Coe, Michael Cole, Gary Davis, Lorrie Edwards, Hilary Engleking, Courtney Graham, Trisha Loudon, Kate Meyer, Marleen Miller, Angela Moss, Wanda Rains, Randy Roller, Natalie Schilling, Suzanne Smith, Debi Spurling, Jennifer Spurling, Scott Stanley, Justin Stephens, Lacy Thomas, Jill Wales, Paula Williamson

5.6 ECA

Minutes:

-Fall Assistant & MS Coaches (see attachment)
-Summer Open Gym Stipends - Doug Armstrong, Shari Doud, Aaron Spaulding
-ECA Stipends 2020-2021 (see attachment)
-Replacement Varsity Girls Golf Coach - Dustin Eck
-Sam Pfaff - Social Studies Assistant Academic Coach

5.7 Certified Staff

Minutes:

-Resignation - Trisha Armstrong - Dir of Tech - Effective July 10, 2020
-Resignation - Randy Adams - Band Director - Effective July 31, 2020
-New Hire - Adam Eaton - Band & Music - Effective July 30, 2020
-New Hire - Sam Pfaff - HS Social Studies Teacher - Effective July 30, 2020

5.8 Support Staff

Minutes:

-Resignation - Kyra Riddle - HS IA - Effective July 7, 2020
-Non-Renewal - Alyssa Moore & Rachel Froman - IA's - Effective July 13, 2020
-Clinic Assistant Position to Full-time
-10 month Support Staff Listing 2020-2021 (see attachment)
-Summer Construction Stipend - Chris Wilson
-Resignation - Carol Veerkamp - Bus Aide - Effective July 9, 2020
-School Nurse - move to hourly pay rate AND pay April Mattox for hours exceeding contract for 2019-20
-New Hire - Carrie Womack - Full-time Sub - Effective July 30, 2020

5.9 Claims

Minutes:

Prewritten: \$288,570.88
Regular: \$277,960.02
Payroll: \$610,359.00
TOTAL: \$1,176,889.90

Mr. Petry moved and Mrs. Stunda seconded a motion to approve the Consent Agenda as presented, with the removal of Mr. Johnson as assistant football coach and Mrs. Stunda as JV Volleyball coach. Motion carried 4-0.

Mr. Petry moved and Mr. Johnson seconded a motion to approve Tammy Stunda as the JV Volleyball Coach. Motion carried 3-0.

Mr. Petry moved and Mrs. Stunda seconded a motion to approve Scott Johnson as an assistant football coach. Motion carried 3-0.

6 Food Service Acknowledgement of Non-Debarment or Suspension

Minutes:

-Mrs. Tracy Wilson, Food Services Director, requested the use of the following vendors after providing proof that none have been suspended or debarred: Piazza Produce & Commercial Foods.

Mr. Petry moved and Mr. Johnson seconded a motion to approve Piazza Produce & Commercial Foods as vendors for the 2020-21 school year. Motion carried 4-0.

7 Addition to HS Textbook Rental

Minutes:

-Mr. Adam Barton, MS/HS Principal, requested the addition of a \$30 charge to Mrs. Grass's new Marketing class for the Principles of Marketing textbook.

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve the addition to the HS Textbook Rental list. Motion carried 4-0.

8 2019-20 Attendance & Discipline Reports

Minutes:

-Mrs. Amanda Pyle, Elementary Principal, and Mr. Brian Bowen, MS/HS Assistant Principal, presented the Attendance & Discipline reports for the 2019-20 school year. (See attachments).

9 EH School Reopening Guidelines

Minutes:

-Mr. David Pfaff, Superintendent, summarized the 32-page document that outlines guidelines for reopening school for the 2020-21 school year. (See attachment for summary).

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve the 2020-21 School Reopening Guidelines as presented. Motion carried 4-0.

10 Revised 2020-21 School Calendar

Minutes:

-There was no motion to approve the revised calendar.

11 Resolution for Suspension of Board Policies Conflicting with COVID-19 Pandemic

Minutes:

-Mr. Pfaff explained to the Board that this resolution is to suspend previously approved Board policy if an executive order concerning COVID-19 issues is made in the future that conflicts with that policy.

Mr. Petry moved and Mrs. Johnson seconded a motion to approve the Resolution for Suspension of Board Policies Conflicting with COVID-19 Pandemic as presented. Motion carried 4-0.

12 Authorization for Project Hearing

Minutes:

-Tyler Loeffelholz of Baker Tilly conferenced in to explain to the Board the financing process for the 2020 borrowing schedule.

Mr. Johnson moved and Mr. Petry seconded a motion to approve proceeding with the Project Hearing. Motion carried 4-0.

13 Informational

Minutes:

-The Administration shared that the 2020-21 school day dismissal time will be 15 minutes earlier in order to allow teachers to have time to get virtual lessons ready.

-The MS/HS will move to 8 class periods rather than 7, with classes being held on a Block Schedule. Even and odd classes will meet on an every other day basis. This will allow for smaller class sizes, fewer transition periods and less usage of cleaning supplies.

14 Other Items Allowed by the Board

15 Around the Table for Positive Comments

Minutes:

-Mr. Petry stated how reassuring it is to have a staff and administration that can come together to help do their part and cooperate for the good of the corporation.

-Mrs. Stunda expressed how hard it must be for the administration to know what the right thing to do is, but that the surveys were a great tool to get feedback and help ascertain all scenarios.

-Mr. Johnson shared his appreciation for the many summer construction projects that have been occurring on campus and how well Chris Wilson and Adam Kinder have been organizing them.

-Mr. Jackson especially thanked Mr. Pfaff for his constant work in treading through a tough time for schools.

16 Adjournment

Minutes:

Mr. Johnson moved and Mr. Petry seconded a motion to adjourn. Motion carried 4-0.

James R. Jackson, Jr., Board President

Scott Johnson, Board Secretary

EASTERN HANCOCK ATHLETICS

Aaron Spaulding, Athletic Director/Head Boys Basketball Coach
EASTERN HANCOCK HIGH SCHOOL
10320 E. 250 N.
aspaulding@easternhancock.org
Charlottesville, IN 46117
www.ehathletics.org

Telephone (317)467-0095 Ext. 250
Fax (317)936-5050

Email:

Website:

July 6, 2020

Mr. Pfaff and School Board:

I would like to recommend the following individuals for coaching positions this fall

Football

High School Assistants-stipend breakdown to come later

Michael Galyan
Scott Knight
Jake Hicks
Michael Dawson
Cody Hibbert
Sam Pfaff
Ryan McCarty
Steve Gilbreath
Scott Johnson
Marty Hicks

Middle School-stipend breakdown to come later

Mike Carter
Josh Sipes
Ken Whisman
Tyler Edon

Tennis

HS Assistants- Chris Hardin, Chris Zeilinga (Split Stipend)
MS Head Coach- Mike Womack (Full Stipend)

Cross County

MS Head Coach- Kevin Willis- (Full Stipend)

Volleyball

JV- Tammy Stunda (Board Member- Volunteer)
8th Grade- Aubrie Osborne (Full Stipend)
7th Grade-
6th Grade- Abby Singleton (Volunteer)

Sincerely,

Aaron Spaulding

EASTERN HANCOCK MIDDLE AND HIGH SCHOOLS
Extra-curricular sponsors 2020-2021

Department Heads (12)	
English	Robert Stonerock
Math	Andy Shores
Science	Brandi Hinen
Professional Development Committee	(9)Robert Stonerock, Megan Wallace, Brandi Hinen, Kelli Brown, Jennifer Ebert, Aaron Amos, Nicole Connors (1 available)
HS Yearbook Sponsor	Jennifer Ebert
Co- HS Drama Director	Andy Sparks and Corey Yeaman
Middle School Drama Director	(Stipend split with above)
HS/MS Band Director	Open
Summer 2020 Band	Open
HS Guard	Open
MS Guard	Heather Huff
Summer 2020 HS Guard	Open
Inst. Music – Instructional Support	Angela Mickler
Inst. Music – Instructional Support	Rebecca Wand
HS/MS Vocal Music Director	Shawn Gilliland
HS Newspaper Sponsor	Jennifer Ebert
FFA	Diana Arellano and Sarah Williams
Senior Class Sponsor	Michael Galyan
Junior Class Sponsor	Nicole Connors
Sophomore Class Sponsor	Brandi Hinen
Freshman Class Sponsor	Marci Gilbert
HS Student Council	Kelli Brown and Megan Wallace
Cheerleader Sponsor 9-12	Jade Galyan
Competition Cheer	Jade Galyan
High School Assistant	Paige Maroska
Cheerleader Sponsor 7-8	Courtney Graham
Middle School Assistant	Jennifer Spurling
Volunteer Cheer Coaches	Andi Terheide, Bailey Castillion, Tori Gibbs, Cole Cochard
HS Academic Head Coach	Andy Shores
Assistant Academic Coaches	Andy Shores Brandi Hinen Robert Stonerock (2 available)
National Honor Society	Dana Hilgert
National Junior Honor Society	Open
HA Building Coordinator (HS)	Heather Toney
HA Building Coordinator (MS)	Lindsay Shaw
MS Yearbook	Jennifer Ebbert
MS Student Council	Stephanie Padgett
MS Team Leaders	Lindsey Shaw, Brett Bechtel, Kathy Sexton
MS Academic Super Bowl Coaches	Jennie Gaylord Scott Knight Lauri Johnson Jade Galyan
MS Spell Bowl	Cathleen Huffman
HS Spell Bowl	Kari Brown
MS Robotics Team	Open
HS Robotics Team	Aaron Amos
School Improvement Committees-HS	Andy Shores, Rob Stonerock
MS	Kathy Sexton, Shantelle Ebbert

2020-2021 10-Month Support Staff Listing

Report pulled 6/29/2020

First Name	Last Name	Emp Type Code	Building Code
MARGO	STRODTMAN	BLV	ADMIN
APRIL	MATTOX	NURSE	ADMIN
EMILY	VONDERSCHMITT	OCCTH	ADMIN
JONATHAN	ONUFROCK	PSYCH	ADMIN
HEATHER	BLOCHER	PT	ADMIN
MITCHELL	BLOCHER	SRO	ADMIN
JAMES	CHAPMAN	SRO	ADMIN
HANS	COOLEY	SRO	ADMIN
JEFF	DIXON	SRO	ADMIN
RYAN	NASBY	SRO	ADMIN
ANDREW	PFAFF	SRO	ADMIN
WES	STEGMAN	SRO	ADMIN
PAUL	WHITTINGTON	SRO	ADMIN
MANDY	COOK	ASST	ELEM
JENNIFER	COOLEY	ASST	ELEM
THOMAS	DAVIS	ASST	ELEM
CASSONDRA	DEWITT	ASST	ELEM
NANCY	DURHAM	ASST	ELEM
AMY	GARRISON	ASST	ELEM
DIANA	GORDON	ASST	ELEM
BROOKE	GREEN	ASST	ELEM
AMBER	GRIFFIN	ASST	ELEM
CARA	HENDERSON	ASST	ELEM
KEITHEA	HOLLARS	ASST	ELEM
HEATHER	HUFF	ASST	ELEM
JAMIE	MARSHALL	ASST	ELEM
LORI	MCKINNEY	ASST	ELEM
TONJA	SHEWMAN	ASST	ELEM
EVELYN	WALLACE	ASST	ELEM
KELLIE	WOOD	ASST	ELEM
JUDITH	JORDAN	CAFE	ELEM
KIMBERLY	MUMFORD	CAFE	ELEM
DINAH	OLDHAM	CAFE	ELEM
VALERIE	RICHEY	CAFE	ELEM
TAMARA	VANNARSDALL	CAFE	ELEM
JENNIFER	WAIT	CAFE	ELEM
TRACY	WILSON	CAFE	ELEM
ANGELA	WINEBRENNER	CAFE	ELEM
KIMBERLY	GRANT	SEC	ELEM
CARRIE	SUTTON	SEC	ELEM
KARRI	BROWN	ASST	HS
KELLY	HOOVER	ASST	HS
ANGELA	MARCUM	ASST	HS
PHILLIP	MORRIS	ASST	HS

LORA	SWAN	ASST	HS
HEATHER	SWEET	ASST	HS
MAX	WALL	ASST	HS
DOUGLAS	WENNEN	ASST	HS
PHYLLIS	ABBOTT	CAFE	HS
GWENDOLYN	BACK	CAFE	HS
DIANE	BURNS	CAFE	HS
STACI	EMERSON	CAFE	HS
MERRI	LOGAN	CAFE	HS
DORIS	PRICE	CAFE	HS
DONNA	ROBINSON	CAFE	HS
BRITTANY	SCOTT	CAFE	HS
LINDA	SMITH	CAFE	HS
MARILYN	VANSCYOC	CAFE	HS
STACEY	JONES	SEC	HS
CORY	RAINBOLT	SEC	HS
CATHY	REYNOLDS	SEC	HS
MEGAN	WHISMAN	SEC	HS
JEFF	GOBLE	MOWING	MISC
MIKE	HUBERT	MOWING/MAINT.	MISC
MICHAEL	CUSHING	SRO	MISC
DEBRA	JACKSON	ASST	MS
ANGELA	JOHNSON	ASST	MS
CLARISSA	O'NEAL	ASST	MS
ANGELA	WATKINS	ASST	MS
SHANNA	SHARP	SEC	MS
SYDNEY	SMITH	SEC	MS
ROBYN	BAKER	3.5DR	TRANS
PAUL	LITTEN	3.5DR	TRANS
HOLLY	TREES-MILLER	3.5DR	TRANS
TAMMY	BADGLEY	3DRIV	TRANS
PEGGY	BRADLEY	3DRIV	TRANS
DEBORAH	COCHARD	3DRIV	TRANS
MICHAEL	COLE	3DRIV	TRANS
PHILMIA	COLE	3DRIV	TRANS
MARSHA	COLLINS-BROWN	3DRIV	TRANS
BRIDGET	HUDSON	3DRIV	TRANS
DAVID	HUFF	3DRIV	TRANS
MICHAEL	HUFF	3DRIV	TRANS
AMANDA	JACKSON	3DRIV	TRANS
TRACI	JOHNSON	3DRIV	TRANS
CHRISTINA	KNOBLOCK	3DRIV	TRANS
LINDA	LITTEN	3DRIV	TRANS
DONNA	POTTS	3DRIV	TRANS
JOHN	WHEELER	3DRIV	TRANS
DONITA	WILLIS	3DRIV	TRANS
CYNTHIA	WOOD	3DRIV	TRANS
BETH	EELLS	DRVR	TRANS

STARCEE	HEADLEE	DRVR	TRANS
MATTHEW	HEATH	DRVR	TRANS
JOAN	HIGGINS	MON	TRANS
BONITA	MARTIN	MON	TRANS
CAROL	VEERKAMP	MON	TRANS

EASTERN HANCOCK ELEMENTARY DISCIPLINE SUMMARY 2019-2020

Disciplinary Infractions	19-20	18-19	17-18
Battery	1	3	1
Behavior Infraction Limit	0	0	1
Biting	1	0	0
Bus Misconduct	45	73	35
Chronic Minor Infractions	3	7	4
Class Disruption	2	4	5
Damage of Property/ Vandalism	2	1	1
Defiance	2	13	17
Disorderly Conduct	6	9	8
Disrespect to Staff	2	6	3
Disrespect to Students	41	34	28
Failure to Complete Academic Tasks	1	5	2
Failure to Honor Reasonable Request	4	5	10
Fighting	7	13	15
Habitual Offender	0	4	0
Harassment	0	3	0
Horseplay	3	6	4
Inappropriate Devices	0	3	0
Inappropriate Language	4	12	10
Intimidation	1	0	0
Inappropriate Use of Technology	9	7	9
Lying/ Cheating	1	2	0
Leave Area Without Permission	0	1	0
Late to School	0	18	7
Major Misconduct	0	1	1
Noncompliance	6	8	10
Other	0	0	0
Out of Area	0	1	0
Physical Assault	1	11	3
Physical Bullying	0	1	0
Sexual Harassment	0	0	0
Slapping, Hitting, Pushing	13	30	19
Stealing/Theft	1	2	12
Threats to Others	7	9	16
Verbal Aggression	0	0	0
Verbal Bullying	0	2	2
Weapons	0	1	0
TOTAL (Includes Classroom w/o Office Assigned Discipline Starting 16-17 School Year)	163	295	223

EASTERN HANCOCK ELEMENTARY DISCIPLINE SUMMARY 2019-2020

Discipline Action	19-20	18-19	17-18	16-17	15-16	14-15
Conference with Principal	11	4	11	23	20	31
Expulsion	0	0	1			
Follow Individual Behavior Plan	0	0	0	21	72	73
In School Suspension	8	16	34	35	9	10
Loss of Bus Privileges	3	11	3	7	9	10
Loss of Recess	70	86	67	81	98	138
Loss of Specials	1	6	4	7	6	14
Lunch Detention	19	32	51	32	34	28
No Action	0	0	0	0	3	-
Out of School Suspension	1	6	3	2	11	18
Parent Contacted by Administrator	3	1	1	1	3	4
Thursday Night School	0	10	6	6	11	26
Time Out in Office	20	9	23	33	23	49
Verbal Warning	0	8	0	0	0	0
Work Completed in Office	0	0	0	0	1	1
TOTAL (Office Assigned Discipline ONLY Starting 16-17 School Year)	128	189	204	248	300	402

Eastern Hancock
Attendance Rates
2019-20 School Year

Eastern Hancock Elementary School

2019-20	2018-19	2017-18
96.62%	95.46%	94.94%

Eastern Hancock Middle School

2019-20	2018-19	2017-18
95.57%	93.82%	93.08%

Eastern Hancock High School

2019-20	2018-19	2017-18
95.57%	92.20%	93.43%

2019-20 Infraction Report HS/MS

Disciplinary Infractions	2019-20	2018-19	2017-18
Abusive/ Vulgar Language	12/24	7/19	9/ 17
Attendance Policy Limit	7/3	7/8	39/ 6
Attendance Warning	1/2	17 /12	76/5
Battery	0/2	2/12	7/ 9
Bullying – Cyber	0/0	0/ 1	1/ 0
Bullying – Physical	0/0	0/ 0	0/ 1
Bullying – Verbal	3/0	0/ 2	0/ 0
Bus Misconduct	11/26	12/ 27	10/ 40
Cheating	11/20	18/ 13	16/ 15
Chronic Minor Infractions/ Habitual Offender	10/20	15/12	8/ 14
Class Disruption	30/79	19/ 57	16/ 40
Cell Phone	27/26	40/ 36	45/ 54
Damage of Property/ Vandalism	1/2	3/ 6	0/ 4
Dress Code	4/20	6/ 16	2/ 2
Defiance	10/14	6/ 9	2/ 8
Drugs	3/0	1/ 0	0/ 0
Disorderly Conduct	15/18	8/ 18	20/11
Driving Violation	1/0	2/ 0	5/ 0
Disrespect to Staff	23/47	20/ 32	13/ 28
Disrespect to Students	8/29	15/ 45	6/ 46
Failure to Complete Academic Tasks	35/92	75/ 31	90/122
Failure to Comply with a Reasonable Request	7/169	22/ 99	37/84
Fighting	8/12	2/4	2/ 5
Harassment/ Threats	2/7	3/ 5	11/ 10
Hallway Disruption	0/3	0/ 4	0/ 0
Horseplay	3/32	11/ 34	5/ 40
Inappropriate Devices	1/1	0/2	0/ 0
Intimidation	0/0	3/ 2	0/ 2
Inappropriate Use of Technology	3/13	4/ 14	5/ 14
Lying/ Cheating	0/2	2/ 2	3/ 1
Late to School	15/24	31/0	162/ 3
Major Misconduct	2/1	6/ 7	6/ 10
Minor Misconduct	7/22	5/18	6/ 21
Out of Area	8/10	24/ 21	15/ 20
Public Displays of Affection	0/4	2/ 2	0/ 2
Plagiarism	2/1	2/ 0	2/ 5
Skipped Class	2/1	4/ 2	9/ 0

Skipped Detention Study Hall	0/1	9/2	31/ 5
Skipped Friday Night School	0/0	8/4	28/ 6
Tardy	8/59	18/63	27/ 46
Theft	0/0	0/ 2	3/3
Tobacco	7/1	27/ 6	6/ 0
Truancy	0/0	0/ 1	5/ 0
Weapons	1/0	0/ 0	0/ 0
Vandalism	0/2	0/4	0/1

Discipline Action Report HS/MS

Discipline Action	2019-20	2018-19	2017-18
Attendance Contract	3/2	16/ 10	70/ 5
Behavior Contract	1/1	0/6	4/ 0
Confiscation of Device (cell phone)	2/1	19/ 1	39/5
Combine with Other Referrals	20/33	5/ 15	7/ 14
Conference with Admin.	26/18	38/23	56/ 34
Detention Friday Night	19/26	38/ 46	104/ 42
Detention Study Hall	93/239	171/ 264	311/ 203
Expulsion Attending Alternative School	0/0	0/ 0	0/ 0
Expulsion	0/0	0/0	2/ 0
In-School Suspension	33/37	51/ 44	38/ 40
Loss of Bus Privilege	2/1	0/ 1	1/ 4
Loss of Class Credit	0/0	9/ 9	39/ 5
Loss of Computer Privileges	0/0	2/ 1	3/ 0
Lunch Detention	2/41	2/ 29	1/ 15
Loss of Home Room Privilege	0/0	0/0	2/0
Loss of Library Privileges	0/0	0/ 0	0/ 0
Loss of Specials	0/0	1/ 3	1/ 2
Out of School Suspension	19/11	4/ 5	2/ 0
Restitution	1/0	2/ 1	0/ 1
Verbal Warnings	18/174	21/ 243	37/ 44

Eastern Hancock

Attendance Rates

Eastern Hancock Elementary School

2019-20	2018-19	2017-18
96.62%	95.46%	94.94%

Eastern Hancock Middle School

2019-20	2018-19	2017-18
95.57%	93.82%	93.08%

Eastern Hancock High School

2019-20	2018-19	2017-18
95.57%	92.20%	93.43%

2020-21 School Reopening Plan Summary

1. Our reopening plan is based primarily on the Indiana Department of Education's reopening framework entitled, "Indiana's Considerations for Learning and Safe Schools (IN-CLASS)." It has been reviewed by the Hancock County Health Department and attorneys at Church, Church, Hittle, and Antrim.
2. Our reopening document will be continually updated and adjusted based on medical and legal advice as well as State of Indiana regulations. We will keep you informed when the plan changes in a way that may affect you or your students.
3. We will educate all staff, students and parents on recognizing the symptoms of COVID-19. Students and staff will also be trained on proper hygiene and cleaning practices to discourage the spread of the virus.
4. It will be very important that parents keep sick students at home and that sick staff members stay home.
5. Once a student or staff member has tested positive for COVID, is determined by EH medical personnel at school as exhibiting COVID symptoms, or it has been reported by the parent of a student as a result of self-screening at home, we must follow the Health Department's guidelines on quarantine and self-isolation.
6. Masks are strongly recommended for all students and staff when social distancing is not possible. Masks are not required at this time except for food preparation personnel. Students are recommended to wear masks when transitioning within the school, in small groups, in lunch lines, and on buses when social distancing is not possible. The school has a supply of paper masks, cloth masks, and clear plastic face shields for free use by students and staff. Families and staff are also free to provide their own. At this time, the school does not plan to launder masks; that will be the responsibility of the individual.
7. Extra time will be set aside during the school day for hand-washing. Hand sanitizer will be available in every classroom and bus as well as in various dispensers throughout the hallways.
8. As a way of discouraging virus spread, all drinking fountains have been turned off. We have several water bottle fillers throughout the schools. Students should bring their own filled water bottle to school every morning and can refill at school during the day.
9. We will offer a Virtual Learning Option. Eastern Hancock recognizes that due to COVID-19, a need exists to provide an option for a student to temporarily continue his/her education online. Some families will have concerns over their student's health if they return to traditional school. Other students may be subject to quarantine or isolation during the school year and will need a virtual option so that they do not fall behind their classmates. EH will provide this Virtual Learning Option to families who express their concerns to their school principal. This option is not meant to serve as a long-term replacement for a traditional education but as a temporary measure while the family's concerns are addressed or an alternative appropriate educational solution is reached for students suited to his/her specific needs. School Corporation staff shall arrange for any combination of physical instructional packets, virtual or electronic based course meetings and assignments, self-directed or parent/guardian assisted learning opportunities, and other educational efforts available to staff and students that can be relied upon for grade

or credit in order to satisfy the minimum proficiency for the grade level/course being completed. The Virtual Learning Option may not be available for all classes. Parents must be willing to support the school's expectations of online learners so that the student's educational progress stays on track. The goal of our Virtual Learning Option is for the student to be able to return to traditional school and integrate smoothly into class. Before entering into the Virtual Learning Option, the student's parents must conference with the building principal or his/her designee to discuss the parents' concerns and the school's expectations of the student and the parent. Please email your building principal to further discuss this option.

10. We will drastically limit school visitors during the school day. The building principal has the final authority on whether a visitor offers enough of an educational benefit to students to allow them beyond the office.
11. Classroom furniture, lunches, time schedules, and much more have been modified to facilitate social distancing.
12. Middle and high school students who drive or ride to school in cars may not enter the building until 7:50 a.m. unless arriving for a scheduled time with a teacher or coach. Elementary car drop-off will operate on the same time schedule as in the past.
13. Your child's school will dismiss 15 minutes earlier than last year to allow teachers time to address some of the needs created by our virtual option.
14. Desks will be disinfected between each change of students throughout the school day. Restrooms and other surfaces that are heavily touched will be disinfected several times during the day. Buses will be disinfected after every route.
15. There will be COVID symptom sickrooms and non-COVID sickrooms in both the elementary and in the MS/HS.
16. Immunizations must be up-to-date or an exemption filed with the school by August 31 or the student will not be allowed to attend school until immunizations are current.